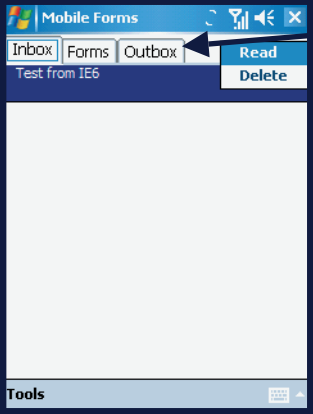


# Aeromark Mobile Forms

## User Guide - PDA Users

### How to Manage your Inbox & Delete Forms



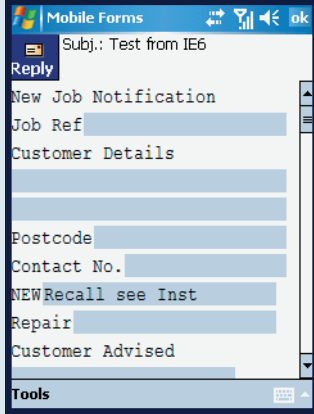
1.

Once logged on to Mobile Forms, your screen offers three "tabs" - INBOX, FORMS & OUTBOX.

Using a Tap & Hold action, press down gently on the form you require. This will display the option box to READ or DELETE.

To read the message tap READ.


The screenshot shows the 'Mobile Forms' application interface. At the top, there are three tabs: 'Inbox', 'Forms', and 'Outbox'. Below the tabs, there is a message titled 'Test from IES'. To the right of the message, there are two buttons: 'Read' and 'Delete'. The 'Read' button is highlighted with a blue background. At the bottom of the screen, there is a 'Tools' section.



2.

The Form will be displayed.

The screenshot shows the 'Mobile Forms' application displaying a form titled 'Reply' with the subject 'Subj.: Test from IE6'. The form contains several fields: 'New Job Notification', 'Job Ref', 'Customer Details', 'Postcode', 'Contact No.', 'NEWRecall see Inst', 'Repair', and 'Customer Advised'. At the bottom of the screen, there is a 'Tools' section.



3.

PDA shows a prompt to check that you wish to DELETE the Form.

Tap DELETE to delete the Form.

The screenshot shows a 'Delete Message' dialog box. It contains a question mark icon and the text 'Are you sure you want to delete this message?'. Below the text, there are two buttons: 'Delete' and 'Cancel'. The 'Delete' button is highlighted with a blue background.

